

(Unapproved)

**Council
&
Board Minutes**

August 2023

St John Evangelical Lutheran Church
Council meeting minutes

The regular meeting of the Church council was called to order at 6:05 pm on August 15, 2023 by Josh Johnson.

Present: Pastor Russ Leeper, Shirley Holm, Cherie Schafer, Kathy Rogotzke, Kurt Hoeft, Julie Begemann, Janet Petefish, Rhonda Schmidtke-Business Manager, Kim Watkins-Vice President, Sarah Kendall-Secretary and Josh Johnson-President.

Opening Prayer: Pastor Leeper

Agenda: Motion to approve agenda: Rogotzke/Begemann. All approved.

Previous month's (June) council minutes: Motion to approve minutes: Watkins/Rogotzke. All approved.

Pastor's report: The Church website is currently down and being worked on. Kim is working on gathering information regarding other options for a website server. Josh (with collaboration from Pastor Russ) sent a letter to the synod Bishop asking permission for Beth Hurt, Deacon intern, to lead communion on Sundays when Pastor is gone. Pastor is working on an adult catechism class. There was discussion regarding Wednesday night suppers. There is a desire to have Wednesday night meals, but volunteers are needed. The annual meeting date was discussed and set for Sunday, January 28, 2024 following church service.

Building and Grounds: Ana Blickenderfer from building and grounds presented information on the parking lot. The parking lot is old, deteriorating and in need of replacement. Bids were gathered from three vendors: Croell, Wicks Construction and Jed's Construction. The vendors provided bids for three options: 1) for a complete parking lot replacement, 2) replacement of the handicapped lot and the lower approximate 1/3 of the sloped part of the lot, 3) replacement of the handicapped lot and the sloped part of the lot but not the flat area at the top of the lot. Council discussed options and determined the best option was with Jed's construction for option 3 at \$377,000. The bids presented were from January 2023. Due to this an updated bid will be needed. Council will request that the finance board start investigating funding for this project.

Finance: Treasurer's reports and the lift project ledger were distributed to the council by Rhonda. A balance of \$51,575.12 is still due to Dave Randall Construction. Council discussion regarding where funds would come from. The bill will be paid with the \$17,840.92 remaining in the lift fund ledger and \$33,734.20 from the Kroneman capital improvement fund. Motion to approve financial reports: Watkins/Petefish. All approved.

Monthly Benevolence: There is a need to move the blessing box to a more accessible location. If possible, moving the blessing box could be done as part of God's work Our Hands day. Motion to put this month's money towards GWOH day with the relocation of the blessing box being the main priority of the funds: Rogotzke/Begemann. All approved.

Board reports:

Building and Grounds: Report from Kurt Hoeft: The new preschool fence has been installed and it looks great.

Deacons: Report from Pastor Russ: Christmas Eve is on a Sunday this year. We will have a regular 9:00 am Sunday service that day and then two Christmas Eve services that evening.

Family: Report from Julie Begemann: Discussing whether to try to have the picnic yet this year or wait until next year.

Finance: Report from Cherie Schafer: Bruce Boerschel has resigned from the finance board.

Stewardship: Pastor shared notes from Judy Hughes: The can account will provide funds for the after school program, the confirmation fees and the Wednesday night supper for kids/youth.

Preschool: Report from Shirley Holm: Packets were assembled. Enrollment is similar to last year so far at 25 children. The envelope fundraiser raised \$2,107.

Constitution and Bylaws review: Section 6 of the bylaws was discussed by the council with changes recorded by Janet Petefish. Motion and voting regarding bylaw changes will be postponed to a future meeting.

Next Council Meeting: Tuesday, September 12, 2023 at 6:00pm in the parish hall

Adjourn: Motion to adjourn meeting at 8:05 pm: Schafer/Hoeft. All approved.

Closed with the Lord's Prayer.

Minutes submitted by Sarah Kendall-council secretary

Board of Deacons Meeting-Minutes
Sunday August 13,2023 10:15am

The August Deacons meeting was called to order at 10:15. Members in attendance included Diane Sande, Kip Hauser, Wayne McClintock, Pastor Leeper, Julie DeBower, and Lorie Hoeft.

Old Business

- Thank you to everyone that helped serve our congregation through reading scripture or serving communion. Kiki Connell, Gavin Connell, Lorie Hoeft, Diane Sande, Cherie Schafer and Jody Reetz.
- Having 2 people come in to prepare for communion is working well.
- Sundays that will have special events were mentioned to help prepare for communion servers.
- September 10-God's Work, Our Hands Sunday and a baptism
- September 17-Presentation from students who went on the mission trip
- September 24-First day of Sunday School

New Business

- Ideas for additional readers-Carol Carpenter, Kurt Hoeft, Jeremy Heyer, Lydia Johnson
- Christmas Eve will have a 9:00 am service with no communion
- Evening services will be at 4:00 and 6:30. *Brent, Kip and *Lorie will come for the 4:00 service. There will be 3 stations for the 4:00 service. *Wayne, *Julie and Diane will come for the 6:30 service. Additional help will be found at a later date.
- Tentative dates for december include December 10th Christmas Program, December 17th Music Sunday

Readers for September

September 3-Kip Hauser
September 10- Lorie
September 17-Diane
September 24-Wayne (may be finding someone else)

Communion Assistants

September 3

1. Kip
 2. Beth
 3. *Lorie
 4. *Wayne
- (Lorie and Wayne will come early to set up)

September 17

1. Diane
 2. Lorie
 3. *Brent
 4. *Julie
- (Brent and Julie will come early to set up)

The meeting was closed with the Lord's Prayer. Next meeting will be September 24 at 10:10 in the chapel.

Respectfully submitted, Diane Sande

Family Board Meeting

Wednesday August 23, 2023 at 4:30pm

Present: Tina Marth, Julie Begemann, Laurie Heidebrink, Carolyn Marth

Tina opened in prayer at 4:32pm.

OLD BUSINESS

- Canoe and Kayak Event
 - o The Youth Board has talked about doing this activity, but will need to wait until fall, because the river is low and slow. Might need to be “spur of the moment” activity.

- Rally Sunday
 - o Sept 17th; Tina and Carolyn will bring 2 doz bars or so for refreshments. The custodian does the coffee and we could also provide water or lemonade – there are jugs in the kitchen. Probably a better idea to put the individual servings on plates, otherwise many people grab a plate full of treats.
 - o Laurie will draw a track for RC cars in the blue lot, we can also get some games out

NEW BUSINESS

- Discussion to replace board member, Carly, who moved
 - o There was an announcement in church that the committee needed members
 - o We will try to think of names to submit

Next meeting – Sept 13th at 4:30pm

Closed in the Lord’s Prayer at 5:02pm.

St John Lutheran Church Finance Board Meeting: August 8, 2023

Present: Jeremy Heyer, Ryan Venz, Sharon Tieskotter, Karol Carpenter, Bruce Boerschel, Ron James, Rhonda Schmidtke Business Manager.

Meeting was opened at 5:00 PM in the Chapel Room by Chairman Jeremy Heyer.

Jeremy opened with prayer.

Ron James made a motion to approve the July 11, 2023 minutes, Bruce Boerschel second the motion. Motion carries.

Ron James made a motion to approve the August 8, 2023 Consent Agenda. Sharon Tieskotter second the motion. Motion carries.

Approval of Disbursements: Ron James made a motion to approve the July disbursements, Bruce Boerschel second the motion. Motion Carries.

Old Business:

1. Capital Improvements Project: Rhonda Schmidtke reported she has not paid the most current invoice for the Lift from Dave Randall Construction. Since the project went over projected budget, she is waiting to hear from the Church Council what fund to use for that invoice. Finance has decided since there are still going to be outstanding bills for flooring and paint the Finance Board would request for Josh Johnson Council President to wait until all fees have been paid before presenting a final cost for the Lift Project to the congregation.

New Business:

1. Review Monthly Reports: Rhonda Schmidtke reviewed the Financials. It was noted that a couple of the boards or employees are close to their budget for the year. Finance questioned what would Rhonda like for the Finance Board to do to address these issues. She stated Pastor Russ and her are both aware of this and will be addressing it in the future with the necessary members.
2. Council Report: None as there was not a representative present to report.
3. Bruce Boerschel reported that he will be resigning from the Finance Board. He stated that his schedule has changed so he will be unavailable to attend meetings and felt that was not fair for the Board. Names were suggested for the year and a half remaining in his term. Jeremy will consult with the Church Council to find a replacement. Bruce was thanked for his service.

The Next meeting is scheduled for Tuesday September 12, 2023 at 5:00 PM.

Ryan Venz made a motion to adjourn the meeting, Bruce Boerschel second the motion. Motion Carries. Meeting Adjourned.

Closed with The Lord's Prayer

Karol Carpenter
Finance Board

Stewardship Board, August 15, 2023

PRESENT: Diane Laudermilk, Kathy Waldorf, Yolanda VanAusdall, Sandy Hicks, Nadonne Busemann, Pastor Russ Leeper, Council Liaison Judy Hughes

Our meeting opened with a prayer by Pastor Leeper.

Kans for Kids: Bank balance as of the end of July was \$6,499.71. Collected additional cans with another \$200 to be deposited.

Laurie Heidebrink has requested funding for the After School Program running September 2023 - April 2024. She has estimated 20 students at \$10 each. If the number of students varies, she will give back or ask for more. Sandy made a motion to approve this request and Yolanda 2nd it, motion carried. Laurie has also requested funding for Confirmation students, approximately 20 students at \$10 each. Yolanda made a motion to approve this request and Sandy 2nd it, motion carried. A request for Kans for Kids to cover suppers for the youth from September 2023 – April 2024. Kathy made a motion to approve this request and 2nd by Nadonne, motion carried.

Preparation for Consecration Sunday on October 29th: Diane has been making phone calls to fill Announcers #1, #2, and #3 with no response. Additional names were suggested that might be willing to speak in October. Diane will call the suggested individuals.

We will meet again August 29 to see how things are going and stuff Consecration Sunday letters in envelopes.

Next meeting: August 29, 2023, at 2pm.

Meeting was closed with the Lord's Prayer.

Respectfully submitted,

Kathy Waldorf

Secretary

Stewardship Board, August 29, 2023

PRESENT: Diane Laudermilk, Kathy Waldorf, Yolanda VanAusdall, Sandy Hicks, Nadonne Busemann, Pastor Russ Leeper, Council Liaison Judy Hughes

Our meeting opened with a prayer by Pastor Leeper.

Preparation for Consecration Sunday on October 29th: Diane has contacted two individuals to fill Announcers #1 and #2, she is still waiting to hear back from them. Announcer #3 has agreed to speak on October 22nd. October 6th at 11am we will get together and stuff envelopes and postmark letters #1 and #2. Letter #2 will go out to anyone that is on council or a board inviting them to a dinner on October 23. Letter #3 will be put into envelopes and ready to mail on October 31 at 11am. A week after Consecration Sunday Rhonda Schmadeke will put together a thankyou letter to each giving member what they filled out on their Estimate of Giving Card. Pastor Richard Wehrs, Reginal Manager Mission Investment Fund ELCA will be our speaker on October 29th however will not be able to make it for the dinner on October 23rd.

Next meeting: September 19, 2023, at 2pm.

Meeting was closed with the Lord's Prayer.

Respectfully submitted,

Kathy Waldorf

Secretary

Youth Board Meeting Minutes

August 14, 2023

5:15pm

Present: Dennis Sande, Lydia Johnson, Laurie Heidebrink

1. Old Business

a. Duluth Mission Trip – went awesome!!!

- July 5-9, 2023
- Presentation on Rally Sunday
- 8 kids signed up (1 Middle School, 7 High School)
- 2 adults + driver = 11 total
- Service projects with Superior Hiking Trail – 2 days, teen clothing closet at church, helped rearrange at church
- Bus – NO problems at all

2. New Business

a. Discussed having Sydney Hinz be our new adult member to replace Michelle Grob, who has moved (rather than being a youth member since she is 18 and has graduated). We will then look to fill the empty youth position.

b. Fun day – Decided to have this from 6-7pm on September 27th for 7th-12 grade students. Planning on a bonfire, s'mores, popcorn, cornhole, capture the flag, etc.

c. Kayak day with Family Board – tabled due to river level

Next Meeting Date: Wednesday, September 13, 2023 at 5:15pm in the Fireside Room

Submitted by: Laurie Heidebrink