

**Council
&
Board Minutes
November 2023**

Board of Deacons Agenda

November 12, 2023

Call Meeting to Order: 10:16 AM

Members in Attendance: Melanie, Wayne, Janet P, Kip, Brent, Julie

Opening Prayer: Prayer by Wayne

Old Business:

Last communion service we served 200---Are six trays of wine now needed, maybe 5-1/2?

-Home Communion members had a meeting to discuss people being served. Wine will be changed once a month for kits that have been returned

-November 19 Communion Servers

1. Lorie
2. *Brent
3. *Wayne
4. Julie

Wayne and Brent will come early to set up

New Business:

-Children's Christmas program December 10th

-Music Sunday is December 17th

Readers for December:

December 3rd: Eric Johanningmeier

Readers not needed for Dec. 10th and 17th

December 24th-Regular church/no communion (**Reader needed**)

December 24th-2nd Service—4:00 (**Reader needed**)

December 24th-3rd Service-6:30 Gloria Carr

December 31st: Kim Watkins

Decorating for Christmas: (Must be completed by Sunday, December 3rd)

-4:15 PM on Friday, December 1st Committee members who can attend will come to set items out for decorating on Saturday

-9:00 AM till finished on Saturday, December 2nd Anyone who can attend.

This information will be put in the bulletin so other congregation members can come and help if they so desire

Communion Servers: *refers to set up at 8:00 AM

December 3rd:

1. Lorie Hoeft
2. Brent Hinz*
3. Kip Hauser
4. Julie DeBower*

December 17th: (Julie out of state)

1. Lorie Hoeft*
2. Wayne McClintock*
3. Brent Hinz
4. Diane Sande

December 24th: No communion in the morning

4:00 pm service: (3 stations)

1. Lorie Hoeft*
2. Brent Hinz*
5. Julie DeBower
2. Eric Johanningmeier
4. Kim Watkins
6. Kip Hauser

6:30 pm service: (2 stations)

1. Wayne McClintock*
2. Julie DeBower*
3. Diane Sande
4. Deacon Beth

Next meeting date: December 2nd, 2023 at 10:10 AM in the Fireside Room

Meeting concluded with the Lord's Prayer

Respectfully submitted,
Julie DeBower

Family Board – November 8, 2023 at 5:30pm

Tina opened in prayer at 5:35.

Members Present – Tina Marth, Kari Ungs & Carolyn Marth

OLD BUSINESS

25 cent store (Dec 3rd from 11-12:30)

- Tina will check when the church is open to bring stuff up, hopefully will be able to do it on Friday, December 1st.
- Set up on Sunday, Dec 3rd at 8:00 AM. Tina, Carolyn, Julie & Kari can help. Laurie had sent out an email asking confirmation students to be wrapping helpers.
- This will be put in the bulletin and e-skinny. Do we do a Facebook Event? Who does these?
- At the end, items will be donated to Treasure Chest. Tina and Kari said they could do this.
- Are more donations needed? Tina will check into this

Advent Event

- Advent Activity Envelope – choose 24 ideas of things to do this Advent season and put into envelope. Bake Cookies, read story, look at lights..
- Have the envelopes ready for Dec 3rd and can be a “Take and Make”
- Will ask people to write on their attendance slip if they are interested in one, so we have ideas of numbers needed.

NEW BUSINESS

Tentative Dates for the following:

- Guy’s night – January 21 or 28th for supper, make it an easy meal
- Lenten Event date – February 18th, 25th or March 3rd – maybe something planted again? That went over well.
 - o (Ash Wednesday is Feb 14th, Easter is March 31st, Palm Sunday is March 24th)
- Easter Egg Hunt – March 30th at 9am. Fill eggs the Wednesday before. Puzzles for the older kids where teams need to work together.
- Ladies’ Luncheon Day – April?
 - o Ideas for a program or a presenter?

Next Meeting – Wed Nov 29th at 5:30pm.

Closed in Lord’s Prayer at 6:12 pm.

Emails & Phone numbers of board members:

Carolyn – cenelson6@hotmail.com; 319-330-6176

Tina – altinamarth@yahoo.com; 641-228-0995

Kari – kkungs@outlook.com; 641-220-1801

St John Lutheran Church Finance Board Meeting:
November 14, 2023

Present: Jeremy Heyer, Sharon Tieskotter, Karol Carpenter, Ron James, Ryan Venz, Brain Watkins, Pastor Russ Leeper, Rhonda Schmidtke Business Manager.

Meeting was opened at 5:00 PM in the Chapel Room by Chairman Jeremy Heyer.

Pastor Russ opened with a prayer.

Ryan Venz made a motion to approve the October 10, 2023 minutes, Ron James second the motion. Motion carries.

Ryan Venz made a motion to approve the November 14, 2023 Consent Agenda, Sharon Tieskotter second the motion. Motion carries.

Approval of Disbursements: Ron James made a motion to approve the October disbursements, Sharon Tieskotter second the motion. Motion Carries.

Old Business:

1. Capital Improvements Project: The Lift project has continued to have bills coming in, Mick Gage Plumbing recently submitted an overall bill for work completed throughout the year. The carpet needs to be completed yet so the Finance Board has decided it would be best to wait until the annual Congregation Meeting in January for a presentation to the congregation on the total project costs.
2. Kitchen Industrial Refrigerator: Ron James made a motion to approve the new industrial refrigerator for a cost of \$5209.35 from McCloskey Appliance, Sharon Tieskotter second the motion. Motion Carries.
3. Narthex Air Conditioner: It has been tabled due to lack of information as to cost.
4. Security System Update: Trent Parker will be working on a system where the staff will be able to see who is entering the church before they allow them access. They will be able to unlock the door through their individual phones.
5. Ministry Support Plan: The committee of Jeremy Heyer, Sharon Tieskotter and Rhonda Schmidtke will be meeting to work through this next year's Ministry Support Plan.

New Business:

1. Consecration Review: It was noted that 93 giving units completed the survey with 68 units increasing their financial commitment for the next year, it would mean a 5.52% increase in Financials.
2. Review monthly financials: Rhonda Schmidtke noted she is working on the new Shepherd's Staff program update. She will be identifying the Restricted Accounts and their purpose and listing investments in separate reporting. Ron James made a motion to approve the Financials, Sharon Tieskotter second the motion. Motion Carries.
3. Board Member Nominees: It was noted the following terms for the Finance Board Members.
3rd Year Jeremy Heyer and Ryan Venz
2nd year Karol Carpenter and Brian Watkins
3rd year Ron James and Sharon Tieskotter
Since Jeremy and Ryan were filling in for others, they have graciously agreed to stay on the Finance Board for another 3 years.

Council Report:

Since there was not a council representative present Pastor Russ reported that the council is looking into the cost of doing asphalt in the parking lot. A loan may be an option or a capital campaign. Pastor also noted that Personnel meeting is considering two Part Time individuals for the replacement of Laurie Heidebrink, Youth Director. The positions would be split by age category with one working with younger and the other with older teens.

Ryan Venz made a motion to adjourn the meeting, Ron James second the motion. Motion Carries

The Next meeting is scheduled for Tuesday December 12, 2023 at 5:00 PM.

Ryan Venz made a motion to adjourn the meeting, Ron James second the motion. Motion Carries. Meeting Adjourned.

Closed with The Lord's Prayer

Karol Carpenter
Finance Board

St John Evangelical Lutheran Church
Council meeting minutes

The regular meeting of the Church Council was called to order at 6:04 pm on November 21, 2023 by Josh Johnson.

Present: Pastor Russ Leeper, Cherie Schafer, Justin Chase, Judy Hughes, Kathy Rogotzke, Kurt Hoeft, Jake Gassman, Julie Begemann, Janet Petefish, Rhonda Schmidtke-Business Manager, Kim Watkins-Vice President, Sarah Kendall-Secretary and Josh Johnson-President.

Opening Prayer: Pastor Leeper

Agenda: A request was made by Sarah Kendall to add a tour and discussion regarding updating the third floor. Motion to approve agenda with the additional aforementioned agenda item: Rogotzke/Watkins. All approved.

Previous month's council minutes: Motion to approve minutes: Hoeft/Petefish. All approved.

Pastor's report: Consecration Sunday went well. The Adult Catechism had 31 people sign up for it and it went well. As a result of the class, there are several people who want to publicly affirm their baptism in worship. A Blue Christmas service will be held on December 21 for those experiencing grief and loneliness. Stephens Minister training starts on January 16. GriefShare will start January 23. Intern Beth had decided to switch tracks from word and service to word and sacrament. She will now be training to be a Pastor. Her internship will now be a year longer.

Finance: Financial reports were distributed to the council. Motion to approve the financial reports: Watkins/Schafer. All approved.

Monthly Benevolence: Charles City Cares will be offering a Christmas meal for community members to attend. Motion to give the monthly benevolence of \$906.90 to Charles City Cares: Gassman/Begemann. All approved.

Third Floor: Council members toured the third floor and discussed ideas to update it and improve its function. A St John mission goal approved by the council in December 2022 was to update the 3rd floor. Sarah Kendall with the after school program and Josh and Lydia Johnson with the youth hour will collaborate and discuss the needs of the third floor for both programs. They will begin to build a list of needs and ideas for improvement. As this project moves out of the small group idea building phase, it will likely need coordination with and help from several of the St John boards.

Board reports:

Building and Grounds from Kurt Hoeft: The Blessing Box cabinets have been installed in the landing right inside the doorway by the Blessing Box. A window will be installed in the secretary's office door.

Family board: The 25 cent store is coming up. Take and Make Advent kits will be offered.

Stewardship: Kan for Kids balance is now over \$8,000.

Website: Kim Watkins presented some options for websites. The current website has problems with going down, often for days at a time. Kim will send demo links for the website options to the council members. Motion to gather more information regarding website options and review at the December council meeting: Chase/Gassman. All approved.

Nominating Committee: Josh will send e-mail correspondence to council members and board chairs to gather names for the nominating committee and for new board members. Motion to approve council members Judy Hughes as the Chair of the committee, Kathy Rogotzke and Jake Gassman as the council members of the nominating committee: Hoeft/Watkins. All approved.

Parking Lot Project: Congregational input is desired by the council regarding the parking lot project. Motion that the congregation will be made aware of the parking lot project on December 3rd, by Josh during the council update, further information will be shared at the annual meeting and a special meeting will be scheduled in February: Schafer/Watkins. All approved.

Personnel Committee: Options for the Youth and Family Coordinator position to be posted as two part-time positions versus a single full-time position were discussed at the personnel committee meeting. Motion to post as two part-time positions with the wage range of \$18-22 per hour. Gassman/Hughes. All approved.

Constitution and Bylaws review: Changing the Youth and Family Coordinator position to two part-time positions will impact some of the work that has already been done to the constitution and by-laws. Updating that information will be worked on and review of the by-laws will continue at the December meeting.

Next Council Meeting: Tuesday, December 12, 2023 at 6:00pm in the Parish Hall

Adjourn: Motion to adjourn meeting at 8:12 pm: Hoeft/Rogotzke. All approved.

Closed with the Lord's Prayer.

Minutes submitted by Sarah Kendall-council secretary

