

**St. John Evangelical Lutheran Church
Council & Board Minutes**

Church Council Meeting, February 8, 2022

Present: Pastor Russ Leeper, Dennis Sande, Jake Gassman, Janet Petefish, Kim Watkins, Doug Holm, Judy Hughes, Kurt Hoelt, Linda Hughes, Josh Johnson, Ron James, Kathy Rogotzke, Julie Begemann, Ron Hoffman, Craig Begemann

Opening Prayer: Pastor Leeper opened with prayer.

Introductions: New Council members were asked to introduce and give a little information about themselves using a photo from their phone.

Agenda: The agenda was approved by the council (motion – Kathy R, 2nd Kurt H)

Council Minutes: Last months' minutes were approved (motion – Judy H, 2nd – Ron J.).

Building and Grounds: Craig Begemann, as head of the Building and Grounds Board, was attending the meeting to inform the council about some needed repairs to the roof. He gave an estimate from Mid-West Roofing Company of Mason City, IA. The council was informed that they had the best bid and could start the project in the summer or fall if approved soon. The bids were for \$43,478 for the section covering Parish Hall and \$33,211 for the area over the 3rd floor. The Finance Board will review and decide the best fund(s) that will be used to cover this project. The council approved the project (motion - Kurt H., 2nd – Ron J.).

Pastor's Report: Pastor Leeper reported that we are off to a good start in 2022. He stated that the synod recommended that we count 2 viewers for each hit on our internet service and we are normally getting between 150-200 hits each week. Last Sunday we had 220 in church and 155 hits on the internet. When the Luther Choir was here on a bad weather day, we had 277 hits from the internet. As we look at our reach expanding it was mentioned that this does not include those listening to the service on the radio. He also reported that we are getting more people wanting funerals online for friends and family. He also reported that the youth trip to Minneapolis has been cancelled but the trip to North Dakota this summer is still on.

Financial Report: Linda Hughes reported that there had been a problem with the amount reported for withholding for the Pastor's Social Security on the annual report. It should have read \$5054 instead of \$4097. She also reported that the amount for telephone and internet will be about \$5000 more because of our new use of the internet for broadcasting. The council approved these changes (motion – Judy H, 2nd – Kathy R.).

Monthly Benevolence: It was explained that this is a monthly helping fund that comes from 2% of the monthly giving and each month the council chooses a group that needs some help. Not noted on the minutes was the giving to CC Cares in November 2021 and Lutheran Disasters in December 2021. For January 2022 the council decided to give again to Northern Lights which had been the recipient in February last year. This benevolence was approved (motion – Kathy R., 2nd Ron J.).

Boards Reports: As we listened to the following information, Pastor Leeper said he suggested the new boards look at all of the people on each board to find the best time to meet and that the meeting time may need to change to meet the schedules of the new people.

- **Building & Grounds:** We had already talked about the roof replacement.
- **Youth:** They will meet next week but noted that the breakfast went very well.
- **Finance:** There were some questions about where some funds came from, but all was explained.
- **Stewardship:** Meet next Tuesday.
- **Pre-school:** This will be an ongoing discussion for a long time as we have issues concerning finances, oversight, and leadership. As the State works with pre-school, we will need to see how that fits with St. John. Clearing up the language of the agreements and procedures will need to be part of these discussions.
- **Deacons:** They will be getting ready for Lent and finding readers for services.

Council Liaisons: The following were assigned.

- Building & Grounds: Dennis Sande
- Youth: Doug Holm
- Finance: Ron James
- Stewardship: Judy Hughes
- Pre-school: Josh Johnson
- Deacons: Kurt Hoeft
- Parish Ed: Jake Gassman
- Family: Julie Begemann

Business:

1. 150th Celebration: Janet Petefish discussed the effort to invite former pastors for a May 15th, 2022, service. Those that can be found can send a letter/note, do a video, or come to the service and talk to the congregation. We agreed that a “coffee” would follow the service to meet, greet and welcome our guests.
2. Prayer Clothes: Janet Petefish asked for council approval of the making and distributing of “Prayer Clothes.” These would be given to people like police, nurses, etc. This was approved (motion – Kim W., 2nd Julie B.).
3. Other Items:
 - a. Elevator: We talked about the possibility and decided that this was a big item that needed to be worked on by a special committee to come up with the needs and suggestions for next steps.
 - b. Memorial Funds: The issue was to make sure that these funds are not just put in an account but used as was requested.
 - c. RAGBRAI: This will be a discussion at our March meeting
 - d. All Board Meeting: We decided to have this meeting on March 22, 2022, at 7:00 PM, where boards can interact with each other and then report out. The Church Council will also have its normal meeting March 8, 2022. This was approved (motion - Ron J., 2nd – Kim W.).

Next Council Meeting: Tuesday, March 8th, 2022, at 6 pm – Parish Hall

Adjourn: motion – Ron J., 2nd – Kim W.

The Lord’s Prayer was recited by all to end the meeting.

Respectfully Submitted,
Ron Hoffman
Council Secretary

St John Finance Board Minutes February 10, 2022

Greig Grimm (Chairperson), Richard Olesen, Al Brandau, Georgie Miller, Bruce Boerschel, Karol Carpenter, Pastor Russ Leeper, Linda Hughes, Ron James

Meeting was called to order at 5:30 PM by Greig Grimm

Opening Prayer: Pastor Russ led the committee in opening prayer.

Al Brandau moved to approve agenda. Seconded by Karol Carpenter. Motion carried.

Richard Olesen moved to approve minutes from December 9th, 2021. Seconded by Bruce Boerschel. Motion carried.

Business:

- Bills/Financial update : Motion to approve financial update Georgie Miller, seconded by Richard Olesen. Motion carried.
 - Motion to approve bills: November carried.
 - Richard Olesen shared some ideas on how we use our money.
1. Jeremy Heyer will study how to best use Baron estate.
 2. Discussion on roof repair, parking lot, & elevator possibility.

Next meeting: March 22nd at 7:00 p.m., All -Boards meeting.

Motion to adjourn by Richard Olesen. Seconded by Bruce Boerschel

Board of Deacons, February 13, 2022

Members present - Kip Hauser, Melanie Johanningmeier, Kurt Hoeft (Council Rep.), Pastor Leeper, Julie DeBower, Lorie Hoeft, Diane Sande, and Ryan Venz (Chairperson).

Meeting was called to order by Ryan Venz.

Kip opened with a prayer.

Ryan has filled the Lector positions through March. No lectors needed for Lenten services. The Deacons will come at 8:15 on communion Sundays to get everything ready. Deacons signed up to fill communion for the 1st and 3rd Sundays, Ash Wednesday communion, and April 3rd. Deacons have decided to continue to have their board meetings on the 2nd Sunday of the month at 11:00 a.m. in the Chapel. There will be an All-Board Meeting on Tuesday, March 22, 2022, at 7:00 p.m. instead of the monthly meeting.

Closing prayer was by Pastor Leeper.

Respectfully submitted,

Lorie Hoeft

St John Buildings & Grounds February 1, 2022

Members in attendance: Craig Begemann, Ana Blickenderfer, Pastor Leeper, Jamie Carolan, Dennis Sande, Paul Van Ausdall, Brian Schmidtke

Welcome by Craig and prayer from Pastor.

Board chair for the coming year will continue to be Craig. Ana volunteered to be secretary.

Agenda and Minutes motions to approve this month and last by Ana, second by Craig.

Old Business:

1. Flat Roof replacement – Brock Stoeffler from Midwest attended the meeting to answer additional questions from the board and provide additional information about the quotes provided. The board asked Brock to provide a map of the work, with dimensions along with additional quote information on a ¼” slope. The initial quote followed the current roof slope of 1/8” per foot.
 - a. Paul offered to call Mason City Roofing for an additional quote (#4). They did look at the roof after our meeting, but the quote was not received in time for a vote.
 - b. Quotes were received and reviewed from Midwest Roofing (#1), Diamond Restoration (#2), Alpha Roofing (#3) over the last several months.
 - c. All contractors had indicated a price increase on February 15 – the board decided they must vote before the next council meeting, one week away, February 8 to get the current pricing.
 - d. ***February 8, 2021, via email – Ana made a motion to move forward with the original Low Slope Roof Replacement – Ballasted System bid for section A and B from Mid-West Roofing for the current 1/8” slope. Rusty Rogotzke seconded the motion. Motion passed unanimously.***
 - e. ***Council approved the bid from Mid-West at their February 8 meeting. Bid was signed by Josh and sent to Mid-West.***
2. Welcome Center – Jamie reached out to his father-in-law and brother-in-law; a drawing was provided for the TV area. Asked to follow up with timeline and materials/cost list. Discussion was had about the timeline of the project. May table to get more options. Jamie to follow up with Greg Heidebrink as well.
3. Parking Lot curbing cement and sidewalk – No update
4. Facia Board – No update
5. Sanctuary painting – No update
6. Exterior Paint @ parsonage – Craig volunteered to scrape and paint the north side of the parsonage.
7. Security Cameras – No update
8. Outside crosses – Jamie to start working on the crosses. Motion to have Jamie purchase steel and start construction by Ana. Paul seconded the motion. Money for this project was donated.
9. Parsonage roof – Quade Construction still planning to look at the roof. Craig to follow up this spring.

New Business:

1. Use of building – Foster Grandparents – March 1, 2022. Motion to approve use of building by Ana. Second by Craig.
2. Hawkeye Bicycle Association – July 28, 2022. Overnight for RAGBRAI. A very detailed letter of their use along with a donation commitment was received. Discussion was had about the use of other groups as well. If others would like to use the building for RAGBRAI, we will discuss each request. Motion to approve use by Ana. Second by Paul.
3. Use of bus – none
4. Leader Installation for February 6, 9 am.
5. Discussion on pilot lights for stoves/oven and possibly turning off the valves during the summer.

Closed with the Lord’s Prayer 6:30

Next Meeting March 22, 2022, at 5pm. March 1 meeting will be omitted as the council has asked for an All-Board meeting later in the month.

Minutes submitted by Ana Blickenderfer 2/10/22

Stewardship Board, February 15, 2022

PRESENT: Gaylen Hicok, Dave Lindaman, Judy Hughes, Diane Loudermilk, Ina Heitz, Kathy Waldorf, Pastor Russ Leeper

Our meeting began with a prayer by Pastor Russ.

Meetings are now at St. John in the Chapel at 2:30 p.m.

The new 3-year term board members are Kathy Waldorf & Yolanda Van Ausdall, 1-year term member is Ina Heitz. Diane Loudermilk will be chair & Kathy Waldorf will be Secretary.

Dave Lindaman will take care of Kans for Kids every 2 weeks with the help of Gaylen Hicok. Collecting the money may be a problem as they count the cans when they have the time to do so. There were 35 bags collected in January and they pay St. John once a month. VBS may need additional money this year.

This year we may have a Time and Talent form to fill out instead of Consecration Sunday. The last Time and Talent was in 2014. We could bring this up at the All-Board meeting next month.

Ragbrai was discussed.

Our next meeting will be Tuesday, March 22, 2022, All- Boards meeting, at 7:00 p.m.

We closed our meeting with The Lord's Prayer.

Respectfully submitted,
Kathy Waldorf, Secretary

Youth Board Meeting Minutes, February 16, 2022

PRAYER at 5:30 lead by Pastor Russ

Present: Ann Prichard, Owen Prichard (Youth), Lydia Johnson, Jessie Holm, Doug Holm (Council), Cooper Holm (Youth), Sydney Hinz (Youth), Laurie Heidebrink, Pastor Russ

Old Business:

1. Youth questionnaire – emailed to all 5th-12th grade families on December 9th
2. February 23rd left open on the Confirmation schedule for the Youth board to plan large group nights. Gaga Ball Tournament was proposed as the activity for this night. Additional ideas needed for those kids who don't want to participate in group games.
 - a. Who will be running the February event? Ann, Sydney, Hannah DeVore
 - b. Laurie will order pizzas beforehand, someone else will pick up: Lydia
 - c. One Gaga Ball pit here, can make additional from tables
 - d. Board games, etc. as additional activities
3. Annual Meeting Brunch: January 23rd at 10am, planned to serve 140, served 106
 - a. Pancakes, cinnamon rolls, eggs, sliced ham, hash browns, milk, O.J., coffee
 - b. Donations went into accounts of those working = \$535
4. St. John Youth T-Shirts – Laurie/Sonja working on this
 - a. Sonja said \$10 youth sizes, \$13 S-XL, \$14.50 for XXL+ (we will charge \$12 for youth sizes, \$15 for adult S-XXL+ for a little bit of fundraising)
 - b. She'll need at least 2 weeks after we submit orders to her
5. Envelope Fundraiser – Youth Gathering Cancelled, we should save this large fundraiser and not use it until we need a large one
6. Bonus Fun Night on 3rd Floor – May 4- who can help? Doug Holm, Josh Dean, Greg Heidebrink?, Lydia Johnson?

New Business:

WELCOME to Michelle Grob and Kerri Mehmen!

1. Volunteers for Secretary? Jessie Holm, Chairperson? Ann Prichard
2. North Dakota Mission Trip – July 5-9, 2022
 - a. Completed 6th-12th grade students eligible (and their friends), 20 youth signed up so far
3. Palm Sunday Breakfast
 - a. The proceeds will go into youth individual accounts? Tabled until next meeting
 - b. Scrambled eggs, ham, hash browns, pancakes, cinnamon rolls, juice, coffee, milk
 - c. Three shifts: 7:30-9am, 9:00-11:00am, 10:00am-12:00pm
 - d. Laurie will bake rolls, slice ham, and set out equipment on Friday/Saturday
 - e. Laurie will work 7am-finish Sunday
 - f. Doug and Cooper will work from 7am-? to cook eggs and hash browns
 - g. Sydney and Lydia will work 7:30-9:00am set up and serve
 - h. Sydney will work 9:00-11:00am serving
 - i. Jessie, Carson & Ann will work 10:00-12:00 for finish and clean up
4. Other – some discussion of RAGBRAI and putting on a fundraiser.
 - a. Meeting adjourned at 6pm.

Next Meeting Date: **Tuesday, March 22nd at 7pm** in the Parish Hall (All-Boards Meeting)