

**St. John Evangelical Lutheran Church
Council & Board Minutes**

Church Council Meeting, February 21, 2023

Opening Prayer: Pastor Russ Leeper

Present: Pastor Leeper, Shirley Holm, Cherie Schaefer, Justin Chase, Judy Hughes, Kathy Rogotzke, Kurt Hoeft, Julie Begemann, Janet Petefish, Rhonda Schmidtke, Kim Watkins, and Josh Johnson.

Agenda; motion of approval by Kathy Rogotzke and second by Julie Begemann. All approved.

Council minutes from previous month; motion of approval by Kurt Hoeft and second by Janet Petefish. All approved.

Pastor report;

- Pastor Russ is excited to have deacon intern Beth on board. She will be preaching on Feb 26th. A site committee of congregation members has been formed to support her. Members of this group are Jim Moon, Jody Reetz, Josh Marth, Scott Hansen, Cherie Schaefer, and Lydia Johnson.
- GriefShare has begun and Susan Leeper is the contact person for this.
- Jennifer Van Ausdall has requested to join the church. Motion to approve by Kurt Hoeft and second from Judy Hughes. All approved.
- Ash Wednesday service was postponed to the following week due to bad weather.

Financial report; Motion to approve by Cherie Schaefer and second by Shirley Holm. All approved.

Budget clarifications; The assistant custodian amount in budget will stay the same even though the position has been decreased. All staff received a three percent increase.

Personal committee; Julie's position has been decreased to every other Sunday. Motion to approve this change was given by Kurt Hoeft and second from Cherie Schaefer. All approved. The office secretary position will be posted as twenty hours per week and will begin around April 15. The need for a personnel committee was discussed and names of potential individuals will be given to Josh.

Benevolence; The Prichard family is hosting a family from Ukraine. This month's money will be given to help offset costs of the families relocation to the USA. The motion to approve was given by Judy Hughes and second from Kathy Rogotzke. All approved.

Board liaison designations were assigned; B&G (Kurt), Deacons (Janet), Family (Julie), Finance (Kim and Cherie), Parish Ed (Jake), Stewardship (Judy), Preschool (Shirley) and Youth (Justin and Kathy)

Constitution review process; Janet has started this process and will continue to update. When the constitution revision is completed, the bylaws will be started by a committee. Motion to start this process was given by Kathy Rogotzke and second by Julie Begemann. All approved.

Motion to adjourn from Kurt Hoeft and second from Kathy Rogotzke. All approved and closed with Lord's Prayer.

St John Finance Board Minutes February 14, 2023

Present: Bruce Boerschel, Karol Carpenter, Jeremy Heyer, Ron James, Evan Marten, Sharon Tieskotter, Rhonda Schmidtke, Business Manager, and Pastor Russ Leeper.

Meeting was opened at 5:00 PM in the Fireside Room by Pastor Russ Leeper.

Pastor Russ Leeper opened with a prayer.

Ron James made a motion to approve Jeremy Heyer as Chairman of the finance board, Karol Carpenter second the motion. Motion Carries. Ron James made a motion to approve Karol Carpenter as the Secretary, Jeremy Heyer second the motion. Motion carries.

Karol Carpenter made a motion to approve the agenda with the removal of items A and B in regards to the Expenses and Financials for January. Bruce Boerschel second the motion. Motion carries.

Ron James made a motion to approve the minutes from the January 10, 2023, meeting, Bruce Boerschel second the motion. Motion carries.

Business:

Various financial questions were addressed, and Pastor Russ reported that Rhonda Schmidtke has been doing an excellent job with learning the position and it will be a matter of time for her to learn everything associated with the financials. Rhonda is looking into a program using Time Clock Plus and will report at the next meeting. Evan Marten will look into a policy for how bills should be paid.

It was noted that the Intern was not included as part of the budget and Pastor Russ reported that the Church Council made the decision to pay those expenses from the Kronemann Programming Account.

Ron James, Evan Marten, and Sharon Tieskotter were welcomed as new members of Finance board.

There was no council report as they have not met to assign committees and pastor Russ covered any questions the finance board had.

Next Meeting Tuesday March 21, 2023, at 6:00 PM at the church.

Bruce Boerschel made a motion to adjourn the meeting, Ron James second the motion. Motion Carries.

Karol Carpenter
Finance Board

St. John Buildings & Grounds February 7, 2023

Minutes, motion to approve by Brian Schmidtke, second, Ana Blickenderfer

Business:

1. Parking lot cement: tabled until next month while waiting for other bids to come in.
2. Lift update: progress is going well. They ran into some open pockets that needed filling. Plumbers are coming next week to repair heat. No major unexpected problems.
3. Narthex door opener update: completed and works properly.
4. Kitchen outlets: motion to approve the bid by Ana Blickenderfer, seconded by Brian Schmidtke.
5. Shelving in the Choir room: Janet would like to swap sides with the quilters or wait until we have time to put peg shelves in.
6. Basement restroom: looked at the restroom & will table this until we decide on the parking lot and finish the lift project.

Next Meeting March 7, at 6pm.

Family Board, January 11, 2023

Laurie opened with prayer.

Old Business:

1. **Lent event will** be held on February 26th, 2023 during Sunday school hour. Clay prayer pots for the craft. All are welcome. Adults will get their own clay pot and shape. The clay pots will dry on their own. Sunday School teachers could possibly help with kids whose parents don't attend. Both Tina, Carolyn, and Carly can help. Prayer sheet to go with each item. The individual will add an item to the Prayer pot each week. Laurie purchased boxes for the items to be stored in until the week it's added.
2. **Ladies Luncheon-** March 26, 2023 – Laurie will have a short program to share. We'll need someone to be in the kitchen starting at 10:00 to watch over the food as it's heating up- Carolyn volunteered. Tina can help where needed. Chicken sandwiches with choice of sauces. Donated desserts and salads. Boys and men help in the kitchen. We'll need help with set up which will possibly be on Saturday depending on how many people register. Carly can help with setup. Under His Wing theme, ivory, and white tablecloths with bird decor.
3. **Guys night-** February 26th, 2023- Chili and Chicken Soup, breads, rolls, desserts, snack mix etc. Games with red and black tablecloths for the tables for easy cleanup after the meal. There will be kid-friendly games and more advanced options for serious card players. We'll need help with dishes, serving and cleaning up, Carolyn might be able to help. Tina can help.

New Business:

1. Board Chair - Tina
2. Board Secretary -Carolyn
3. Family Board – Wed March 22nd at 4:30 in the Fireside Room
4. Egg Hunt – April 8th at 9:00 am, ask for donated candy from the congregation, possibly stuff eggs the day before, usually held inside.

Closed with Lord's Prayer

The next meeting will be **Wed 22nd at 4:30 in the Fireside Room**

Stewardship Board, February 21, 2023

Present: Diane Loudermilk, Kathy Waldorf, Pastor Russ Leeper, Council Liaison Judy Hughes

Our meeting opened with a prayer by Pastor Leeper.

A request was received from Lisa Kreger for \$500 for purchasing Coats for Kids. It was moved by Diane Loudermilk and seconded by Kathy Waldorf. Judy Hughes approved this request, and it was passed. A request from Laurie Heidebrink of \$50 for (5) additional students for the After School Program. It was moved by Kathy Waldorf and seconded by Diane Loudermilk. Judy Hughes approved this request, and it was passed.

There was discussion regarding Consecration Sunday: guest speaker. This was tabled till our March meeting with more board members present.

Because of low attendance today wondering if we should change the date and time that works for everyone.

Next meeting: March 21, 2023, at 2pm.

Meeting was closed with the Lord's Prayer.

Respectfully submitted,

Kathy Waldorf

Secretary

Board of Deacons, February 12, 2023

Members present – Lorie Hoeft, Diane Sande, Wayne McClintock, Kip Hauser, Pastor Leeper, Beth Hurt, Melanie Johanningmeier, Julie DeBower

Call to Order

Lorie called the meeting to order at 11:00 AM.

Pastor Leeper gave the opening prayer. He introduced all of us to Beth Hurt.

Old Business

Ryan found all of the readers needed for the month of February. Julie has gotten the following people for March: March 5th-Diane Sande, March 12th-Kip Hauser, March 19-Suzanne Hawke, March 26th-Lorie Hoeft.

New Business

1. Lorie and board members welcome Wayne McClintock to the Deacon Board. We are still in search for one more person as Suzanne Hawke was not able to help at this time. Julie will work on calling people that were suggested. Lorie volunteered to be the Deacon chair and Julie volunteered as secretary.
2. **Serving Communion dates**
 - a. The board members signed up for communion dates:
 - b. Sunday, February 19: Julie, Lorie, Kip, Diane
 - c. Wednesday, February 22th at 5:30 pm: Julie, Diane, Kip, Lorie
 - d. Sunday, March 5th: Julie, Diane, Lorie, Wayne
 - e. Sunday, March 19: Kip, Wayne, Julie, Beth Hurt
3. **New time for Deacon Board meetings**
4. After discussion the board decided to meet the 2nd Sunday following church at 10:00 AM. The next meeting will be March 5th. Pastor Leeper will be kept informed of our meetings by Melanie and Lorie.
5. **List of Ministries**
 - a. Discussion was held concerning the board calling people to bring treats for Sunday coffee. Julie will work on calling people. A list had been formulated by Lorie from the Time and Talent sheets filled out by members that had wanted to volunteer for different activities in our church. That will be helpful when calling people. The list of people wanting to usher will be given to Ed Platte. A list will also be given to an Alter Guild member. Names were added to the reading list and Diane will talk to Lydia Johnson about older kids reading.
6. **Easter Services**
 - a. Will be held at 8:00 AM and 10:00 AM. Communion servers will be as follows:
 - i. 8:00 AM Wayne, Diane, Julie, ?
 - ii. 10:00 AM Diane, Lorie, Eric, Beth
 - b. The board will check on wafers and wine supplies to be ready for the upcoming weeks.
7. **Christmas Services**
 - a. A discussion needs to be held in the upcoming months concerning Christmas services. A possibility was discussed to perhaps pose a question to the congregation on their attendee slip to gather more information from people.

The meeting was adjourned, and all members recited *The Lord's Prayer*.

Respectfully submitted,

Julie DeBower

Board of Deacon Secretary