

**St. John Evangelical Lutheran Church  
Council & Board Minutes**

**Church Council Meeting, November 8, 2022**

**Opening Prayer:** Pastor Russ Leeper

**Present:** Pastor Russ Leeper, Judy Hughes, Julie Begemann, Kathy Rogotzke, Jake Gassman, Janet Petefish, Kurt Hoeft, Ron Hoffman, Karol Carpenter, Josh Johnson, Doug Holm, Kim Watkins & Dennis Sande. Absent: Ron James

**Agenda:** Motion to approve agenda as written but with a different order by Kurt H., seconded by Kathy R., - motion passed.

**Council Minutes:** Motion to accept October council minutes by Kurt H. and seconded by Dennis S. – motion passed.

**Collaborative Learning Program:** Steve Brackett from Synod was present to explain the Collaborative Learning program as an alternative to trying to find an associate pastor. The motion to join the program as a learning institution was made by Kim W. and seconded by Doug H. Another motion was made to invite Beth Hurt to visit our church and meet with the council at a special meeting after church service November 20, 2022, was made by Kim W. and seconded by Doug H. – motion passed.

**Financial Report:** The financial information was accepted after a discussion of current budget information. Motion to accept by Judy H., second by Dennis S. – motion passed.

**Capital Improvements:** The council had an opportunity to view the bids for the lift program installation. After much discussion, there was a motion to use the following funds: \$80,000 from Memorial Fund, \$20,000 from the Sylvester Fund, \$45,000 from the Kroneman Fund, \$1,100 from the Lift Fund, and \$4,000 from the 150 Anniversary proceeds, would be presented to the congregation as a way to pay for the Lift Installation. It was understood that some of these funds may not be used as much as stated above if more money from donors and/or grants came in. The congregation will vote on this issue to help the church become more handicap accessible, December 4, 2022.

**Pastor's Report:**

Pastor Leeper reported that a committee of Ron Hoffman., Ron James. Pastor Leeper, and Greig Grimm checked references and interviewed two candidates for the position of Business Manager. They recommend that the council hire Rhonda Schmidtke as their new Business Manager. The motion was made by Dennis S. and seconded by Julie B. – motion passed.

**Monthly Benevolence:** It was decided to provide the Angel Tree program from the church the November Benevolence. Judy H. made the motion and Janet P. seconded - motion passed.

**Board Reports:**

**Building and Grounds:** Besides the Lift Project, they discussed beginning the new roof, updating the kitchen, and working to get our kitchen certified.

**Family:** Will have the 25-cent store on December 4 and is looking into an Advent event.

**Youth:** Talked about possible activities for this year including a pool day. Also discussed talking with Johnson's about what their group is working on.

**Parish:** Meets next Sunday

**Stewardship:** They are looking for another person on their committee to help with Cans for Kids.

**150<sup>th</sup> Anniversary Committee:** Janet reported around 270 people were seated for the celebration meal and 300 total meals were given as the others were delivered. Approximately \$4,000 was raised for the Lift program from the auction and selling items.

**Nominating Committee:** Doug reported that he needed more information to continue. He will get with Josh J. later.

**Adjournment:** Judy H. moved; Julie B. seconded to adjourn – motion passed.

The meeting was closed with the Lord's Prayer

**Next Meeting:** The next meeting will be on December 13, 2022, at 6:00 p.m.

**Respectfully Submitted,  
Ron Hoffman, Council Secretary**

### **St. John Buildings & Grounds November 1, 2022**

**Members in attendance:** Jamie Carolan, Dennis Sande, Ana Blickenderfer, Tyler Kubik, Pastor Russ, Craig Begemann, Brian Schmidtke

Welcome at 6:05 pm by Craig

Prayer by Pastor Russ

Agenda, motion to approve by Brian, second by Tyler

Minutes, motion to approve by Tyler, second by Brian

#### **Old Business:**

1. Crosses – All positive feedback.
2. Roof (flat) – work starting week of November 7
3. Kitchen sink faucets – request made for a new faucet to be installed on the island north side. Jamie had priced a couple of locations. Craig made a motion for the Menards faucet to be purchased, budget pending. Ana second. All in favor, motion passed.
4. Kitchen garbage disposal – requested for the island. Tabled until December
5. Electrical work for kitchen – North Iowa Electric was at church today (Nov1) to bid.

#### **New Business:**

1. Use of building – none
2. Use of bus – none, however, the board will need to consider new tires before the next mission trip and a spare possibly being added to the receiver hitch.
3. Budget – Bruce B. stopped in from financial committee to ask for further information on the concrete/parking lot line item we had added to the budget. The finance committee has requested additional information and bids for a whole parking lot replacement, we also discussed replacing the parking lot in 1/3's. Ana and Tyler to contact various contractors. Financial Committee was removing our line item from the budget.
4. Extension Ladder purchase – 20' needed for maintenance of the building, Jamie provided a couple pricing options. Ana made a motion for the Menards ladder to be purchased, Brian seconded. All in favor, motion passed.
5. Sunday Sub for November – Julie to be gone Nov 7-Dec 3, leaving Jamie working 5 weekends in a row. It was asked if someone could open the building one of those Sunday's. The person would need to unlock the doors by 7am and could lock up once everyone had vacated after Sunday School.

Closed the meeting with the Lord's Prayer at 7:06 pm.

**Next Meeting December 6, 2022, at 6pm.**

Minutes submitted by Ana Blickenderfer 11/30/22

## **St John Finance Board Minutes November 7, 2022**

Present: Greig Grimm, Bruce Boerschel, Alan Brandau, Karol Carpenter, Jeremy Heyer, Ron James Council Representative, Kathy Crooks

Meeting was called to order by Chairman Greig Grimm at 5:00 PM, in the chapel room at the church.

Chairman Greig Grimm opened with a prayer.

Jeremy Heyer made a motion to approve the agenda; Boerschel seconded the motion.  
Motion Carried.

Bruce Boerschel made a motion to approve the minutes from the October 18, 2022, meeting; Jeremy Heyer second the motion. Motion Carried.

### **Bills and Financial Update**

Karol Carpenter Interim Business Manager presented a review of the expenditures for the month of October. Noted were some large expenses that were not anticipated. Bruce Boerschel made a motion to approve the financial update, Al Brandau second the motion. Motion Carries. Bruce Boerschel made another motion to approve the expenses paid in October, Al Brandau second the motion. Motion Carries.

### **Business**

- A. Kathy Crooks presented a report on the expenditures and the work involved with the Wednesday night meals and the dinners for funerals. She has been very articulate in her record keeping and has tried to be very cost proficient.
- B. Karol Carpenter presented the Ministry Support Proposal for the year 2023. Bruce, Grieg, and Karol had met recently and after consulting with the different committees had come together with a budget. Numerous items were discussed within this budget proposal. Some changes were made, and Karol will make the changes to the plan and present to the council at their next meeting. Bruce Boerschel made a motion to approve the 2023 Ministry Support Plan, Jeremy Heyer second the motion. Motion Carries.
- C. Current Accounting Program was discussed, and Karol shared the new Business Manager will be deciding on the software.
- D. Finance Board candidates were discussed, and Ron James and Dorothy Parson have both agreed to serve on the Finance Board for a 3-year term. It was also noted Georgina Miller has not been able to attend many meetings so Greig Grimm will check with her and ask if she would like to continue the board.

Pastor was not present to report.

Council Report from Ron James was the council is close to having a new Business Manager and are looking into what funds could be used for the Lift fund if the congregation approves the Lift.

**Next Meeting** December 12th, 2022, at 5:00 PM at the church.

Al Brandau made a motion to adjourn the meeting, Bruce Boerschel second the motion. Motion Carries.

Closed with The Lord's Prayer

Respectfully Submitted

Karol Carpenter

Finance Board

## **Board of Deacons, November 13, 2022**

**Members present** - Julie DeBower, Scott Hansen, Kip Hauser, Lorie Hoeft, Ryan Venz, Kurt Hoeft, Melanie Johanningmeier, and Pastor Russ Leeper

Ryan called the meeting to order.

Pastor Russ started the meeting with a prayer.

### **In Old Business**

1. Reminder about Christmas Eve services which are at 4:00 p.m. & 6:30 p.m.
2. Discussed the budget and Kip motioned, Julie seconded to set the deacon budget at \$2,025.00 for the next year. Motion passed.
3. Decorating the church for Christmas is Saturday, December 3<sup>rd</sup> at 9:00 a.m. Ryan will contact Jamie to see if he will the Christmas stuff brought up from basement.

### **New Business:**

1. Talked about ordering more communion packets as we have several people that are homebound & don't want someone coming in the house to give communion. Lorie thought we had ordered more so Ryan will check on that.
2. We don't need lectors for December 11<sup>th</sup> & 18<sup>th</sup>.
3. We have name suggestions for new board members to replace Ryan & Scott.

### **Other Business:**

1. We were informed that some of the bottles for wine in the communion kits were leaking. Julie is going to look into replacing just the bottles, not the whole kit.

### **Communion Schedule:**

- **Sundays:**
  - Nov. 20: Ryan, Lorie, Diane & Kip
  - Dec. 4: Lorie, Julie, Scott & Diane
  - Dec. 18: Kip, Lorie, Julie, Scott
- **Saturday, 12/24:**
  - 4:00 p.m.** – Eric, Scott, Julie, Diane, & \_\_\_\_\_
  - **6:30 p.m.** – Ryan, Lorie, Eric, \_\_\_\_\_, & \_\_\_\_\_

We closed the meeting with the Lord's Prayer.

Respectfully submitted by Lorie Hoeft

## **Stewardship Board, November 15, 2022**

**Present:** Gaylen Hicok, Dave Lindaman, Diane Loudermilk, Ina Heitz, Kathy Waldorf, Yolanda Van Ausdall, Council Liaison Judy Hughes, Pastor Russ Leeper,

Our meeting opened with a prayer by Pastor Russ Leeper.

- Diane Loudermilk commented she moved \$500 of Cans for Kids money to the Wednesday night kids' meals account as that account was running low. Diane asked for a motion of approval that these funds were transferred, which was made by Yolanda Van Ausdall and seconded by Dave Lindaman. The balance for Cans for Kids is now \$4,729.12. Cans are a little slower in coming in this time of year, which is normal, not as many bags are being taken to the recycling center.
- Time and Talent sheets that were returned were gone through by board members and sheets were prepared with names of volunteers for the appropriate boards.

Next meeting: December 13, 2022, at 2pm.

Meeting was closed with the Lord's Prayer.

Respectfully submitted,  
Kathy Waldorf  
Secretary