

St. John Council Minutes
January 12, 2017

Present: Jeremy Heyer, Scott Hansen, Peg Poppen, Arlene Thomas, Virginia Titus, Josh Dean, Judy Hughes, Len Erickson, Bruce Delap, Cherie Schafer and Pastor Bill

Pastor opened with prayer.

Minutes of December meeting were approved, Judy Hughes/Arlene Thomas moved to accept.

Board Reports:

1. Parish Ed: Peg Poppen reported that all materials are here for the rest of the year.
 - a. They will use the same script and costumes for next Christmas program as the 2016 program was cancelled due to weather.
 - b. Discussed having Vacation Bible School in August.
 - c. On January 29th, an EWALU representative will be visiting.
2. Building & Grounds: Bruce Delap – only 3 people came to the meeting.
 - a. John has samples for the new kitchen floor.
 - b. \$425.00 was spent for salting parking lot.

Budget: Discussion on approving budget.

1. Technology is a new line item on budget
2. Trent Parker is under a proposal for updating but no contract.
3. Preschool: Numbers may increase if public school ends free tuition
 - a. What is SJCP's curriculum and how do we compare to public or Pre-K?
 - b. Need to set a time line on money spent for preschool before we cut our losses
4. Youth & Family Coordinator is now fully funded by the congregation
5. Denied 5% increases in wages, will give direction to Finance Board to consider 3%. Motion by Cherie Schafer/Bruce Delap – vote was 6 (yes), 1 (no), 2 (abstain). Jeremy will call Amy Isenecker.
6. Interim Pastor's Declaration of Housing Allowance for 2017: per IRS law, I must declare, have council approve and record in council minutes, my 2017 housing allowance declaration. I am keeping it the same as last year, in the amount of \$24,000.00 (\$2,000.00/month).

New Business:

1. Age representation accepted for Call Committee – top 9 votes will be committee remaining will be alternates.
2. There will be orientation, notebooks, and will select chairperson & secretary.
3. Each Sunday there will be a 60 second update to the congregation and public installation
4. Staff, Council, Board Heads, & Call Committee retreat – Eric Johanninger & Deacons will be contacted about serving meal for the retreat.
5. Kathy Hoeft is in charge of ballots for the annual meeting.
6. By March, the Call Committee will be getting names to interview
7. A NE Iowa Synod representative (Banchett) will set-up a Town Hall meeting for the congregation on a Sunday (one service)
8. Set a date for another meeting to vote on parsonage (keep or sell) – motioned by Scott Hansen/Josh Dean
9. Decline in the number of people attending Wednesday night suppers but motion made by Cherie Schafer/Bruce Delap to hang in there for now
10. Board answered questions for Synod profile.

Motion to adjourn by Bruce Delap/Cherie Schafer.

Respectfully submitted, Judy Hughes

St. John Finance Board Minutes: Monday, January 9, 2017

Present: Sarah Murray, Amy Iseneker (Business Manager), Kathy Rogotzke, Leonard Erickson (Council Rep), Karol Carpenter, Mike Heiter

Kathy Rogotzke commenced the meeting at 6:00 pm with a prayer

Reviewed agenda – moved Greg Heidebrink/Stewardship Board moved to the beginning of the meeting. Karol Carpenter approved the agenda as written with the exceptions noted above. Sarah Murray seconded the motion. Motion carried.

New Business

1. Plans from Stewardship board for the year – Greg Heidebrink presented Stewardship Board's plan for the 2017 by month.
 - a. Sarah Murray made a motion to approve the monthly Stewardship activities except for the month of April. Karol Carpenter seconded the motion. Motion carried.
2. December board minutes were reviewed. Mike Heiter made a motion to approve the December board minutes as amended, which included revising Carol to Karol. Karol C. seconded the motion. Motion carried.

Bills and Financial Update

1. The bills and financial update were presented by Amy Iseneker. Motion to pay unpaid monthly bills was made by Sarah Murray and seconded by Karol Carpenter. Motion Carried.
2. Discussion related to missing contract for the work done by Trent Parker. Kathy Rogotzke will follow-up with board council to determine if a contract was signed.
3. Profit & Loss Support Plan was reviewed.

Old Business:

1. Feedback on the budget for 2017 (It will be voted on by the congregation at the annual meeting in January—have it ready and be available to answer questions Sunday, January 15, if approved by Council, for congregation to preview before the annual meeting.

New Business:

1. Plans from Stewardship board for the year – see above — and a copy of the presentation at the end of the minutes.
2. New member suggestions—Kathy Rogotzke asked board members to think about people to fill Mike Heiter and Melanie Johanningmeier's positions.
3. Committee Goals/subcommittee working groups
4. Monthly calendar for committee

Next meeting: Monday, February 13th at 6:00pm.

Closed with Lord's Prayer

Respectfully Submitted, Sarah Murray (temporary Secretary)

Board of Deacons
January 15, 2017

Present: June Kehret, Linda Hughes, Angie Ayers, Kendra Buenger, and Becky Meyer.

Baptisms: There are no baptisms scheduled for January or February.

- June and Dan will be leaving the Board of Deacons after three years of service. We thank them. Linda will assume the role of Chairman of the Board of Deacons for 2017.
- It was felt that having a training meeting for the two new members of the board would be beneficial. Wednesday, February 1 at 5:30 PM was suggested. Linda will contact the new members to see if this is agreeable to them.
- Setting the worship times and Communion dates is a responsibility of the Board of Deacons. Having Communion on Easter Sunday was discussed. The board felt that it would be difficult to serve the large number of people at the three services. Since there are 5 Sundays in April it was suggested that April 23 be set as a Communion Sunday. This will be presented to the Church Council for approval.
- The times for Wednesday night Lenten services were discussed. June moved and Kendra seconded that the times be 4:30 PM and 6:15 PM. Motion carried. This is a change from the 4:15 PM time. It was felt that this would give people less waiting time for the supper and the preparers more time to cook the meal.
- As a note of information, the new deacon robes are polyester and can be laundered gently in cold water. This will save a trip to the dry cleaners.
- The issue of an artificial Christmas tree and greenery was again discussed. Becky will contact Hobby Lobby and other sources to see if it is still possible to get a tree at a reduced sale price. If not, it was suggested that during the early sales next fall this matter be considered again.
- Another point of information: The home communion kits currently use a smaller size wafer. We believe that regular size wafers could be used and broken for the people if necessary. This would eliminate ordering special sized wafers. It should be announced that if someone wants to be put on the home communion list, they should contact the pastor or the church office.

Meeting closed with the "Lord's Prayer" at 9:50 AM.

Respectfully submitted,
Linda Hughes

St. John Stewardship Board Minutes
January 4, 2017

Present: Bruce Boerschel, Ryan Venz, Greg Heidebrink

Greg Heidebrink called the meeting to order at 6pm.

Old Business:

1. Greg presented an outline for the 2017 Stewardship board activities and events. The outline was reviewed and approved except for the World Hunger Campaign in April. We do not want to do the “Buck-a-chick” activity again. Donating the loose offering on a Sunday in April was discussed. Greg will go to the Finance Board and seek approval for all the events outlined on the sheet and ask about the April offering.

New Business:

2. Beanbags for Bible Camp will be held February 19th right after the second service. We need to ask the congregation for beanbags and boards (need 10). The cost will be \$5 per person with 2 person teams. All ages are invited to plan. Bruce will run the event lining up who will play who. We would like people to sign up in the office so we have an idea of how many people we will have.
 - a. A freewill offering meal of Chili, hotdogs, chips, and bars will be served. We will ask Betty Manning if she will be in charge of bars. We hope to use our Stewardship budget to pay for the food.
3. New leader- Greg has asked that someone else take over as the leader of the group. Ryan was asked if he is willing to stay on another year or maybe take one of the vacant 3 year terms. He will think about this and get back to us.
4. Greg has asked Josh Johnson if he or his wife would be interested in joining the Stewardship Board. He will get back to us.

Next Meeting:

The next meeting will be Wednesday, February 1, 2017 at 6pm in the Church Office.

Respectfully submitted by: Greg Heidebrink

St. John Parish Education Minutes
January 8, 2016

Jessie opened with prayer

Present: Jessie Holm, JoAnn Hervert, Amanda Keyes, Jaclyn Van Horn, and Peg Poppen (council liaison)

Old Business

1. Sunday School
2. Materials – Laurie ordered spring quarter for Spark for PreK-6th. It is here.
3. Calendar – need to change January 22, 2017 because of the annual meeting. PreK-2nd will not be singing. Laurie will create notes to send home with all Sunday School Students on the 15th about the Annual Meeting.
 - a. Christmas Program was postponed, then canceled. Very disappointing, but weather was uncooperative!
 - i. Costumes and Props - are all put away until next year.
 - ii. Scripts – Board feels we should use the same scripts next year.
4. Christmas gifts for students and teachers – FFA oranges, candy canes, and Charles Theater passes (and medium combo for teachers). Gifts were placed in the classrooms on December 17th. Laurie removed the oranges from all the gifts and donated them to the food pantry so they wouldn't go to waste when everything was canceled that weekend.
5. Budget – We decided the total Ministry Support amount is fine and will just reallocate a small amount from one line item to another this year. Laurie submitted to Amy. Will be voted on at the Annual Meeting.
6. VBS – time to start looking at dates and curriculum
 - a. Thinking about August 7-11th from 5:30-8pm
 - b. Decision on curriculum was tabled until next meeting
 - c. Discussed some supper ideas for kids, due to time

New Business

1. EWALU visit – Representative will visit on January 29th. 9-9:30am K-4th and 9:30-10am for 6th-12th in the Parish Hall. Discussed the need to strongly promote this so congregation knows.
 - a. 5th grade 1st Communion Pastor/Parent/Student meeting scheduled for January 29th from 9-10am, also. Laurie will tell parents that one parent is welcome to attend EWALU visit while one is at meeting with Pastor.
2. Other – There will not be a teacher meeting during the EWALU visit. Laurie will host an email meeting with teachers since they need to supervise their classes for 30 minutes of the hour and are split.
3. Discussed nominees for two new Board Member positions, haven't been told any names yet.

Closed with the Lord's Prayer

Next Meeting Date is February 19th, at 11:30am in the Chapel. Note date change!

Family Board Meeting Minutes
January 15, 2017

Old Business

1. Advent Event: Advent began November 27, 2016
 - a. Wednesday evening November 30th from 6-7pm in Parish Hall
 - b. This event went very well. It was recommended that we start at 5:30 for the younger kids and those who are not at choir practice at the time.
 - c. We will continue this event next year
2. Ministry Support Plan 2017 – we decided to ask for the same amount as last year. Laurie submitted this to Amy. It will be voted on at the Annual Meeting.

New Business

1. Lent Event: Lent begins March 1, 2017 - Sunday morning, March 5th, from 9-10am in Parish Hall
 - a. Laurie will speak about why we observe Lent and then we will make clay prayer pots at this event
 - b. We will have additional craft projects
2. Board Members – January was Diane Sande's last meeting. New members will start in February. **Thank you**, Diane, for your years of time and effort for this board and congregation and its families!
3. Easter Event or Easter Egg Hunt? This discussion will be continued next month.
4. Laurie closed with Prayer

Next meeting: **February 12, 2017 at 11:30am in the Chapel**