

St. John Evangelical Lutheran Church
Church Council Meeting
June 11, 2019

Meeting called to order by Brad Bailey at 6:00 PM.

Present: Brad Bailey, Greg Buenger, Carol Brahn, Bob Brede, Jeanne Hansen, Don Holm, Janet Petefish, Shannon Venz, Kathy Waldorf, Pastor Leeper, Linda Hughes, and Kurt Hoeft.

Pastor Leeper opened with prayer.

Brahn **moved** to accept the May Council meeting minutes and approve the agenda, second by Petefish. Motion passed.

Pastor's Report: Pastor Leeper led a discussion on Chapter 2 of the Book- "Lasting Impact". Council reviewed the eleven items that the Council felt are priorities and can be completed in the short term, medium term or long term. Three short term items the Council identified are: 1) Council and the congregation needs to celebrate wins, 2) Initiate a coffee time after church for fellowship, 3) Follow-up with potential new members and guests from attendance slips.

Old Business

1. Board and Ministry Reports:
 - a. Board summary reports were given for Building and Grounds and Communication.
 - b. Personnel Committee- Committee is working out time off and PTO for staff members. A draft document will be sent to all personnel committee members within a week for input. Goal is to have the document completed by September.
2. Petefish **Moved** for May Benevolence be given to Relay for Life. Seconded by Brahn. Motion passed.
3. Linda Hughes, Business Manager reviewed the Church Financial report. We are approximately \$30,000 behind in our giving.
4. Hiring custodian: The executive board and the custodian committee meant prior to the council meeting to discuss the plan for hiring a custodian. A candidate will take a tour of the property tomorrow to review the job details. An offer will be extended to him if St. John looks like a good fit for us and him.

New Business

1. John Swiggum's Retirement. June 23, 2019. Jeanne Hansen reviewed the plans for the event. A pie and ice cream gathering will be held after each service. Council members will serve.
2. Internal Audit Finances: Buenger reported that an internal audit will be completed the last week in June.
3. NE Iowa Synod Assembly will be held June 14-16 at Wartburg. Pastor Leeper, Laurie Heidebrink and Kurt Hoeft will be St. John's representatives for the Assembly.
4. Baily reported on an "All A Board" night. It is planned for August 20th at 6:00 PM.
5. Curb concrete work: Our insurance company is requiring needed repairs be completed. Repairs are needed in parking lot for safety of guests and members. Holm **Moved** to approve up to \$5,000 for the concrete work. Seconded by Brahn. Motion Carried.
6. **Motion** to adjourn by Holm second by Brede. Motion passed.

Closed with the Lord's Prayer.

Next council meeting is scheduled for July 9, 2019 at 6 PM.

Respectfully submitted by Kurt Hoeft, Secretary

St John Finance Board Minutes Thursday June 13, 2019

Present: Gina McClintock, Mike Brown, Karol Carpenter, Gloria Carr, Tammy Quade Monte Waldorf, Pastor Russ Leeper, Ryan Venz and Josh Johnson from Stewardship Committee.

Chairwoman Gina McClintock commenced the meeting at 5:00 PM. Pastor Leeper opened with a prayer.

- Gloria approved the agenda with Monte second the motion. Motion Carried.
- Josh and Ryan from Stewardship explained there will be a new option to the Simply Giving for church members. Vanco the provider for this service has the option now of going to a web site or downloading an app to your smart phone and opening up an account to process your offering. You will have the capability to personalize your offering on a weekly, monthly or yearly whichever meets your family's needs. Gina suggested this option be put on the church web site with a link to go online to share your offering. Also noted to possibly be including this in the weekly bulletins as a reminder to parishioners. There will still be the option to give an offering through the offering plate. There is a small fee associated with this process that the church has already been paying and feels the benefits outweigh the small fee.
- Gloria moved to approve the May minutes with Monte second the motion. Motion Carried.
- Bills and financials were reviewed. Pastor Russ shared that the financials are now being shared with the council to help them understand the financial status of our church. It was noted that we have used a substantial amount already from the Kronemann Estate. Mike moved to approve with Tammy second the motion. Motion Carried.

Old Business:

- Finance had requested an internal audit and Greg Buenger will chair this with other members and will complete it this month yet. It was also discussed that we will instruct Linda Hughes to open a Dedicated account and titled it "Retrieving Freedom Inc." from the thank offering that we had designated to Roy Foster Jr for the donation to receive a service dog when a match has been made for him.

New Business:

- A new janitor has been hired for the church and will begin immediately as reported by Church Council President Brad Bailey.
- Next Meeting will be in July and done with an internet review of the agenda.
- The August meeting will be August 20, 2019 at 6:00 PM and will include all committees of the church along with council.

Motion to adjourn by Karol with a second by Gloria.

Closed with The Lord's Prayer.

Respectfully Submitted, Karol Carpenter

St John Communication Board Minutes, June 12, 2019

Members in attendance: Pastor Leeper, Yolanda Van Ausdall, Janet Petefish (church liaison), Julie DeBower, Lydia Johnson. Guests: Barb Tommingo, John Swiggum

Pastor Leeper led the members in prayer.

John came and talked to our committee about changing the September photo dates as there is a wedding on that Saturday and John feels that it would be an inconvenience to the wedding party. After much discussion, Julie asked Barb if she would check into if it was possible to change the Saturday date to another day.

Pictorial Directory

Barb Tommingo discussed the Lifetouch Photos and the process that we need to work on in getting people signed up to have their photo taken. She told us the Administrator Site and Julie will need to share with Angel, Brad, Yolanda, Katie and Lydia.

One or two people are needed to be the design team from our Board. Janet asked if Jeanne Hanson might assist with a picture for the cover.

Sunday, June 23 will be the first time to take appointments and Barb, Julie and Yolanda will come to both services to help.

Review of Praise in the Park, June 30, 2019

Publicity—the event has been put in the Chamber's Community Calendar, the CC Press Community Calendar, an ad placed in the CC Press, and also will be announced in KCHA's Community Calendar as well as in the E-Skinny, the church bulletin and Pastor Leeper announcing in church each Sunday.

Food—the Communication Board will be using the Senior Center's licensed kitchen to prepare the baked beans and hotdogs and then transporting to Central Park. Also being served will be packages of potato chips, condiments of ketchup and mustard, baked beans, bottled water and bars donated from congregation members. Yolanda will be getting plates, napkins and individually wrapped spoons.

Food license—the food license has been applied for and sent with a \$50.00 check. Now just waiting for an email of the license to show up.

Inflatables—all of the games and inflatables that we wanted are ordered and a deposit has been sent. A check was sent for the taxes. The remaining amount will be given to the company the day of the event.

9 square game--Julie has contacted Brady Garden and Pastor Coulter Page at Bethany Alliance Church to see if we could rent their 9 square game that they have built. He will get back to her in a few days.

Set-up—Julie asked for help to prepare the food at the Senior Center at 8 AM the day of the event and then transporting in roasters to the Park. Yolanda will provide a wagon to move from the Senior Center to Central Park. Help will be needed to set up tables for the food stand according to the food license description. Janet will bring a power strip. Julie and Lydia will bring power cords. Garbage containers will be from Community Revitalization and we will bring our own trash liners and dispose of them at the end of the event.

Fall Festival

Janet and I met with the Stewardship Board to discuss this event. It was decided that there would be one service at 10:00 AM. Auction items will be set-up in the hallways. Food items will be hamburgers, hotdogs, chips, beans and bars from members. Janet will put information in the E-Skinny about the event and specially to inform the congregation members about making silent auction items and volunteering to perform any talent. The value of an item will be put on each item so congregation members will have an idea how to bid. John Ayers will be asked to grill.

Next meeting for Communication and Stewardship Board together will be August 20th before or after the All Board meeting.

Next Meeting for Communication Board

The next will be July 9th at 5:00 pm in the Chapel
Respectfully submitted, Julie DeBower, Secretary

Buildings and Grounds Minutes, 6-4-2019

Present- Pastor Russ, John Swiggum, Guy Carpenter, Greg Heidebrink, Kent Hoeft & Greg Buenger

Pastor Russ opened with a pray and Guy Carpenter opened the meeting.

Both agenda and past minutes were approved.

Old Business-

Roof- John will get estimate for flashing the bell tower.

Concrete work- The new estimate for fixing curbs and patching bad spots in the parking lot is \$4575. The Buildings and Grounds board will request \$2000 for this year and do as much as we can. Next year we will look at requesting another \$2000.

New Business-

Use of building- No new requests.

Use of Bus- No new requests. The alternator has been replaced and the bus has been serviced.

Hopefully the bus is ready to go on the Mission trip.

Exit plan- Johns Retirement- John brought in contact information so the board has this information.

This includes Carr Tuck pointing, Matt Deboest (concrete work). Guy will be the new contact until a new custodian is hired.

Other-

-The parsonage needs a new 5-pound fire extinguisher for insurance reasons. Pastor will pick this up at Ace Hardware and charge it.

-Spring cleanup day went very well. Kent Hoeft rented a broom for his skid loader and cleaned the parking lot. Kent donated the cost of the rental!

We closed with the Lord's prayer and the meeting was adjourned.

Family Board Meeting Minutes, June 12, 2019

Present: Laura Walker, Sabra Lacour, Jaclyn Van Horn, Kathy Waldorf (council liaison), Laurie Heidebrink

Laurie opened with prayer

Old Business

1. Rally Sunday is September 8, 2019 – Family Board responsible for meal
2. Pool day – Amy checked into reserving the pool and it's not possible. Discussion about possibly setting a date to get members to attend together, decided not to do at this point

New Business

1. Splash Night – discussed this as a possible idea for the future. Tabled any decisions until August meeting
2. Clothing Swap – We will be holding our clothing swap on Saturday, September 28th. Set up will be on Friday. Start asking for clothing donations in next bulletins.

Adjourned with the Lord's Prayer

Next meeting August 20, 2019 at 6:00pm in the Parish Hall (All Board meeting night)

Stewardship Board, June 9, 2019

Committee Members: Julie Begemann, Ryan Venz, Sandie Quade, Josh Johnson, Bev Selvig, John Rima (Council Liaison), Julie DeBower & Janet Petefish (Communication board), Pastor Russ

Chairman Ryan called the meeting to order

Business:

1. Fall Fest: Planning has begun.
 - a. There will be 1 church service at 9:00, with a silent auction and talent entertainment to follow.
 - b. A menu of hamburgers, hot dogs, potato salad, chips and bars were discussed as a possible lunch.
 - c. A spread sheet of donated items will be kept.
 - d. Discussion of donors providing a “valued dollar amount” to be listed with the item, so bidding would be in line with the cost of the item.
2. Further discussion with the two boards will continue as we are closer to October.
3. We thanked Julie & Janet for coming.
4. Golf Tournament: August 14th with a start time of 5:30 p.m.
 - a. Gina McClintock has used her Thrivent membership to receive the Thrivent Action Team gift card, which will be used for food purchases.
 - b. Ryan will confirm with Wildwood clubhouse manager, Kim Gehmelich, the fees charged per golfer.
 - c. Area Chamber businesses will be contacted for door prizes for the golfers.
 - d. Advertising for the golf tournament will begin in the E-skinny as well as the monthly newsletter.
5. Generosity Series: Pastor Russ emailed each of our committee members a video in regard to this series.
 - a. Discussion about the two questions we need to research over the summer, 1.) What do we need new money for? & 2.) How much new monies do we need?
 - b. Ryan & Josh will attend the Finance board meeting for their thoughts.
 - c. “Maintaining excellence in ministries” will be our theme.
 - d. Gathering success stories from our congregation members pertaining to ministries we offer. We will present these stories to the congregation as we present the Generosity Series.
 - e. Josh has talked with a representative with Vanco in regard to the Give Plus online Website. This is an easy way to manage individual tithing. This is a well-regarded online company. We will continue to move forward in this direction.
 - i. Josh will try to meet with Linda Hughes in the near future.

Pastor Russ closed the meeting with prayer.

Next meeting: July 7th at 10:30 a.m. in the Chapel

Respectfully Submitted,
Julie Begemann

St. John Parish Education Agenda, June 5, 2019, Via email

Prayer

Business

1. Sunday School
 - a. Teachers – will check in with teachers to see who will be teaching again and where
 - b. Materials – will order in August for fall semester
 - c. Calendar – SS starts September 15th
2. VBS- ROAR - July 30-August 2 (Tuesday-Friday, sing on Sunday the 4th) – 5:30-8pm
 - a. Budget - \$1000
 - b. Materials – crafts, decorations, preschool leaflets are ordered – will be at June mtg
 - c. Volunteers – Laurie will check with previous volunteers to see who will help again
 - i. All names with question marks are just suggestions/ideas for potential leaders
 - ii. VBS Director – **Laurie**
 - iii. Little Paws Preschool – Jenisha?
 - iv. Stampede Sports (Games) – **Lisa**
 - v. Imagination Station (Crafts) – **Sarah**
 - vi. Wild Bible Adventures (Bible Story) – LuAnn?
 - vii. Roar Sing & Play/ Safari Celebration (Opening & Closing) – **Whittney**
 - viii. Hungry Herd Cafe (Supper) – **Jessie**
 - ix. Spotlight – Tina Marth? or Jeanne Hansen?
 - x. Registration – Sarah and Marcia?
 - xi. Crew leaders – MS and HS students
 - xii. Publicity – bulletin and skinny now, posters and banner will be hung up closer to the date
 - xiii. Workday – July 29th After 4:30 works best for some, so we will plan on late afternoon/evening

Next Meeting Date is July 7, at 10:30am in the Fireside Room

Youth Board Meeting Minutes, June 19, 2019, 5:00pm

Old Business

1. Black Hills Mission Trip: July 8-13, 2019 with presentation on 14th
 - a. Students who have completed 6th-12th grades
 - b. 23 kids signed up (19 Middle School, 4 High School)
 - c. 5 adults + driver = 29 (29 passenger bus)
 - d. 15 passenger van reserved with Mennonites for extra people and luggage
 - e. 29 passenger bus reserved with Mennonites as back up, just in case
 - f. Service projects with Custer State Park, US Forest Service, assisted living facility
2. WIYLDE – 4 St. John Youth attending now
3. Youth Representatives
4. Youth t-shirts – will take orders for shirts in the fall
5. Summer Mission Trip Fundraiser - Bake Sale – June 2nd from 8am-10:30am in Narthex
 - a. 2019 - \$870 profit
 - b. Baked 22 pies, 10 mini pies, lemon bars on Saturday, June 1 here to sell
 - c. Many parents donated baked goods and EVERY item sold! 😊
 - d. Proceeds will reduce family cost by ~\$48 for trip for the 18 youth that participated/donated baked goods

New Business

1. Encouragement Corps Concert
 - a. We've been asked to have a booth
 - b. Will require most (if not all) of the board members to do this
 - c. After discussion, board voted to participate.
2. No other new business at this time

Next Meeting Date: **Tuesday, August 20, 6pm in the Parish Hall**