

**St. John Evangelical Lutheran Church  
Council & Board Minutes**

**Church Council Meeting, September 10, 2019**

Meeting called to order by Brad Bailey at 6:05 PM.

**Present:** Brad Bailey, Greg Buenger, Carol Brahn, Bob Brede, Janet Petefish, John Rima, Shannon Venz, Kathy Waldorf, Pastor Leeper, Linda Hughes, and Kurt Hoeft.

Pastor Leeper opened with prayer.

Petefish **moved** to accept the July Council meeting minutes and approve the amended agenda, second by Brahn. Motion passed.

**Pastor's Report:** Pastor Leeper reviewed Stewardship Board's plans for a Consecration Sunday Stewardship Program. The event is planned for November 10<sup>th</sup>. The goal of this event is to give the congregation an opportunity to complete Estimate of Giving Cards emphasizing the idea that stewardship is part of our worship of God, rather than a fundraising procedure. Our church budget will be developed from the giving cards. Research has shown that giving increased from 10-25%. Hoeft **moved** to move forward with the planned event and pay for associated expenses. Seconded by Waldorf. Motion carried.

Pastor reviewed dates he will be at a conference and on vacation.

**Old Business**

1. Board and Ministry Reports:
  - a. Board summary reports were given for Stewardship, Family, Deacons, Building & Grounds, and Communication.
2. Buenger **Moved** for September Benevolence be given to Be the Match Registry-Bone Marrow Donation. Seconded by Waldorf. Motion passed.
3. Linda Hughes, Business Manager reviewed the Church Financial report. We are still behind in our giving but have made progress from last month. Most boards are within their planned budgets. Bus repairs and tuck pointing were not expected. Financial report accepted.
4. Bus Repairs- Bus is repaired and can be picked up. Repair cost was \$3,800.
5. Infrastructure Repairs- Tuck pointing around the Bell Tower was completed to stop the roof leak. Contractor has been contacted to complete concrete repairs in parking lot.
6. Golf Outing- 9 teams participated. Raised approximately \$2,500 for Friends of Cancer.

**New Business**

1. All Church Board Meeting Night: "All-A-Board" meeting night held on August 20, 2019. It was a success. Next "All-A-Board" meeting night will be November 19<sup>th</sup>.
2. Audit Report- Buenger summarized the results of the financial review completed. No major problems, but there are some recommendations for the Finance Committee and Business Manager to follow-up on.
3. Every Sunday Communion- Council discussed the possibility of every Sunday Communion. Council would like additional input from other committees prior to making any decision.
4. Stain glass window display-- Petefish would like to have the dedication of the stain glass window on Reformation Sunday. She is concerned that something may happen to it if we wait for our 150-year event.

Brahn **Moved** to adjourn. Seconded by Rima. Motion carried.

Closed with the Lord's Prayer.

Next council meeting is scheduled for October 8, 2019 at 6 PM.

Respectfully submitted by Kurt Hoeft, Secretary

## **St John Finance Board Minutes Thursday September 12, 2019**

**Present:** Gina McClintock, Mike Brown, Karol Carpenter, Monte Waldorf, Pastor Russ Leeper, Linda Hughes Business Manager

Chairwoman Gina opened the meeting at 5:00 PM. Pastor Russ opened with a prayer.

**Approval of Agenda:** Karol made a motion to approve the agenda. Mike second the motion. Motion Carried.

**Minutes from August Meetings:** Monte made a motion to approve the minutes from August, Mike second the motion. Motion Carried.

**Bills/Financial Update/Approve Bills:** Linda reviewed the bills and asked for guidance from Finance as to what funds should be used for some higher unexpected items such as a bus repair and the Church tuckpointing. Karol made a motion to approve the bills with the extra for the bus being taken initially from the bus budget with the remaining as well as the tuckpointing to be used from the hi-fi account. Mike second the motion. Motion Carried. Linda was also instructed to prepare the past years expenses for each board to review for the upcoming budget to help committees review and make adjustments to their budgets where needed.

**Old Business:** Direct deposit will begin for employees in the near future. A donor has stepped forward to pay for the first year's expenses for this feature so Linda will get the necessary training to begin this Electronic Fund Transfers.

**New Business:** Pastor Russ announced the Stewardship along with the Church Council has proposed November 10<sup>th</sup> as Consecration Sunday. Pastor led finance through a schedule of events leading up to and including Consecration Sunday. Karol made a motion to take the funds from the Kronemann Estate for the costs associated with this event. Mike second the motion. Motion Carried.

**Next Finance Board Meeting:** The next Finance Board meeting will be Thursday October 10<sup>th</sup> at 5:00 PM in the Chapel. It was also announced the next All Board Meeting will be November 19th at 6:00 PM.

The meeting closed with the group reciting The Lord's Prayer.

Respectfully submitted:

Karol Carpenter

## **Board of Deacons, September 8, 2019**

Opening prayer

### **Business:**

Readers: Kiki Connell enjoys reading at the 8:00 a.m. service. Also keep Kathy Rogotzke, Kurt Hoeft, Kathy Crooks in mind. Eric Johanningmeier is willing to do either service.

We had sign ups in the Narthex at 10:15 service on September 8<sup>th</sup>. We recruited new readers and we have their contact information.

Need to have someone recruit readers for the 8:00 a.m. service on September 15<sup>th</sup>.

Acolyte training: We are all invited to the training on Wednesday, September 11, 2019 at 6:00 p.m. Deacons should be part of this meeting to help train the youth. We can also recruit youth to be readers. Joyce, Jodi & Kim plan to attend.

Christmas Eve services: We will start having ushers sign up for their preferred shift right after Thanksgiving. There will be a sign up in the closet. After that Jodi will make a google doc and we all start calling others.

Joyce will order plastic cups.

At the next meeting we will update the Deacon Sub list. This may also be a good time to create a Readers Calling list.

Closed with Lord's Prayer

Next Meeting: October 6 at 9:15 a.m.

## **Buildings and Grounds Minutes, 9-3-2019**

Present- Pastor Russ, Jamie Carolan, Guy Carpenter, Greg Heidebrink, Kent Hoeft, Jeremy Heyer, Willard Milleson & Greg Buenger

Pastor Russ opened with a pray and Guy Carpenter opened the meeting. Both agenda and past minutes were approved.

### **Old Business**

- Roof- Carr Tuck pointing is currently working on the tuck pointing and adding some flashing to divert water.
- Concrete work- We are still trying to get a date from Deboest Concrete. Willard will give him a call.
- Bus Repairs- The bus is done, and we will make arrangements to go pick it up.
- Curb side shrubbery- The shrubs will be removed 9-14-2019 at 9 am. Kent will bring his skid loader.

### **New Business**

- Use of building- No new requests.
- Use of Bus- No new requests.
- Narthex Monitor- The ushers would like to have a TV in the Narthex so they can see what Pastor Russ is presenting. This allows them to stay in the narthex to watch the doors and help anyone that may need help during the service.
- Stained-glass window- Greg will be working on installing the framework for the Ascension window that will be installed in the narthex.
- Hymnal Monitor Wording- We discussed software options for placing the service on the screen.
- Crosses in front of the church- A member of the congregation asked about the wooden crosses that use to be out front of the church. They started to rot out and were not replaced. We will look into options for replacing them.

We closed with the Lord's Prayer and the meeting was adjourned.

## **Family Board Meeting Minutes, September 18, 2019**

### **Old Business**

1. Rally Sunday is September 8, 2019 – Family Board responsible for meal
  - a. Went really well, fed 86 people
  - b. Thank you to everyone for all their hard work!
2. Clothing Swap: Saturday, September 28, 2019 - 12:30pm open for donors, 1-3pm open to public
  - a. Thursday – Cub Scouts meet in Parish Hall, so we will meet at 6pm downstairs to fold and sort
  - b. Friday – the members who are available will meet at 8:30 to work on sorting and set up
  - c. Saturday – need as many members as possible for running the event and tear-down, Laurie will let everyone know when to arrive after we see how much we get done on Friday

### **New Business**

1. 25¢ Store – November 24, 10am-noon, two people to set up at 8am, three people to work 9-12:30
2. Advent Event – the board has chosen not to hold one this year due to poor attendance the past couple of years
3. Special Speaker – it was suggested by a member of the congregation that we have the CC Superintendent speak sometime about raising kids with faith today. The board is interested and will continue to discuss this idea at the next meeting

**Next meeting October 9, 2019 at 5:15pm in the Fireside Room**

## **Communications Board Meeting, September 11, 2019**

Communication Board members present: Brad McKenzie, Angel McKenzie, Yolanda Van Ausdall, Lydia Johnson, Pastor Russ, Janet Petefish-church council liaison

Chair Brad McKenzie opened our meeting and we reviewed the agenda and discussed any additions. Janet asked that we add the request for our committee to bring bars to the All-Board meeting in November.

Yolanda motioned to approve the minutes and Angel seconded the motion from the August 20th meeting. All members were in approval of accepting the minutes.

- Yolanda mentioned that the sign up before and after church services for the pictorial directory has gone well and we will again take appointments for the pictorial directory on October 6. Lydia has created a shared folder and provided the link to all members to contribute photos. There was some discussion around whether we need to be calling more people, but it was determined that wasn't necessary.
- Operation Christmas Child boxes have been ordered. We will look to assemble them at the next meeting. The plan is to have them available on October 20<sup>th</sup> and 27<sup>th</sup>. They will need to be back by November 17<sup>th</sup>. The Bridge Church is going to be the local drop-off and they are looking for assistance in processing them. The committee thought that was something that St John would like to assist with.
- There was some discussion around a new event to replace what was planned for the Fall Festival. Lots of talk around a Valentines event for couples. Pastor asked the committee to make sure they had a plan as to what the money would be raised for as there is some negative commentary about the sign that we will want to address. As we discussed possible dates and times, Brad mentioned that we need to decide if the purpose is for fundraising or a social event as that will probably determine the date and time. Brad asked the group to consider various ideas to present at the next meeting.
- The board was good with providing bars for the All Board meeting on November 19<sup>th</sup>.
- Lydia asked the committee if we wanted to do one of the quarterly events. There was much discussion around this. Ideas around a baking/cooking night, chocolate event, Christmas decorating were all thrown out. There was much interest in looking at baking/decorating sugar cookies with a Christmas craft and/or movie. This could possibly be in conjunction with the Christmas parade or on the day of decorating. Angel was willing to take on the cookie production. Lydia will confirm dates of the parade and church decorating so we can make a decision on this at the next meeting.

Next Communication's Board meeting will be held October 8<sup>th</sup> in the Chapel at 5:10 pm.

Respectfully submitted,  
Brad McKenzie, Communication Board Chair

## **Stewardship Board, September 8, 2019**

Committee Members: Sandie Quade, Bev Selvig, Ryan Venz, Julie Begemann, Josh Johnson, Kay Tjaden. Also, Council President Brad Bailey, Pastor Russ, and Pastor Bergren

Pastor Bergren opened with the prayer

### **Business:**

This was a special meeting to discuss Consecration Sunday. Pastor Bergren will be our guest speaker, as well as assisting the committee with the tasks to be completed leading up to this date of November 10<sup>th</sup>. Pastor Bergren talked about the process, using the book "New Consecration Sunday Stewardship Program". The book gives timelines for tasks, as well as lists of various committees to be formed.

There will one church service for November 10<sup>th</sup> followed by brunch.

As we move forward more details will follow

Pastor Russ closed with prayer.

**Next meeting:** To Be Determined.

Respectfully Submitted, Julie Begemann